

2026 Immunization Champion Award Process Checklist

Launch of Award Nomination

March-April 2026

- Download and become familiar with AIM's materials and templates for selecting a champion, or jurisdictions can develop their own selection process
- Establish a point of contact within your department for the Immunization Champion Award
- Contact coalitions to determine how they can support the immunization program with the award nomination and selection processes
- Determine open and closing date for nomination acceptance period and include in "Call for nominations" email and other communications
- Bring questions to the March General Membership webinar or send any questions to info@immunizationmanagers.org
- Promote the call for nominations widely through jurisdictional and coalition-based communication channels
- Determine Immunization Champion selection committee

Review Period

May-June 4, 2026

- Meet with your selection committee to determine one candidate to submit to AIM using the AIM-provided, or an internal, rubric
- Submit the candidate nomination packet, signed HHS Consent Waiver, and a clear color photo to AIM at info@immunizationmanagers.org by June 4, 2026

Promotion of Jurisdiction's Champion

July-September 2026

- Send notice of award to your jurisdiction's champion using the AIM-provided, or an internal, template by August 10, 2026
- Send notice of award to program mailing list to promote your jurisdiction's champion using the AIM-provided, or an internal, template
- Launch promotional campaign for your jurisdiction's champion using the AIM-provided, or an internal, promotional toolkit for traditional and social media outreach
- Present your jurisdiction's champion with the physical award (provided by AIM) at a virtual or in-person ceremony and send AIM any photos or videos from the event

