



Association of  
Immunization  
Managers



## 2026 AIM Immunization Champion Award Email Template: Award Letter to Champion

Use the template below to create an email to notify your jurisdiction's Champion they have received the award. This template can also be modified for a letter format to be sent to the Champion's address.

**SUBJECT LINE:** Notice of Award: Immunization Champion Award

**EMAIL COPY:**

<STATE/CITY/TERRITORY HEALTH DEPARTMENT > is proud to announce that you, <NAME OF CHAMPION, POSITION or TITLE>, have been selected as the *Immunization Champion* for <JURISDICTION>. This national award is presented by the Association of Immunization Managers (AIM) and the Centers for Disease Control and Prevention (CDC) and honors individuals such as yourself that have gone above and beyond to foster and promote immunization in their communities.

You have been selected from a pool of health professionals, community advocates, and other immunization leaders for making a significant contribution to public health in <JURISDICTION NAME> through your work in <CATEGORY-VACCINE TYPE>. We are honored to present you this well-deserved award.

<INSERT DETAILS OF CELEBRATION LOGISTICS>

Please respond to this letter to inform us if you will be accepting this award. If you have any questions, please reach out to <CONTACT PERSON>.