



VFC PIN: _____

New York State Vaccines for Children (NYS VFC) Program Freezer Acceptance Agreement

The New York State Department of Health Vaccines for Children (NYS VFC) Program has agreed to provide your practice with a standalone freezer to ensure that best practices for vaccine storage and handling are followed.

This Freezer Acceptance Agreement outlines the responsibility of the VFC provider in terms of freezer setup, maintenance and use. This agreement supplements all terms and conditions set forth by the annual VFC Provider Agreement and Profile. Please sign and return this Agreement to the NYS VFC Program as soon as possible in order to receive your freezer in a timely manner.

1. The freezer unit has a cubic volume of 4.9 cubic feet with a storage capacity of 200 doses. The provider agrees that they have both the spatial and power capacity to accommodate the freezer unit. Refer to the Technical Data Sheet for detail on the freezer unit's spatial and power specifications.
2. Freezer unit delivery dates will be determined in advance and the provider will be notified of the scheduled delivery date. The provider agrees to be present to accept the freezer unit delivery. The vendor delivering the freezer unit will deliver the freezer unit into an accessible area inside of the provider's office and leave in its original packaging. The vendor is not responsible for setup of the freezer unit inside of the provider's office.
3. Upon receipt, the provider agrees to follow new vaccine storage unit set up procedures as detailed on page 18 of the Centers for Disease Control and Prevention (CDC) Vaccine Storage and Handling Toolkit (<http://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf>)
 - a. Note: This freezer unit has a built in thermometer that meets current NYS VFC Program requirements.
4. Upon delivery of the freezer unit, the provider agrees to become fully responsible for regular unit maintenance and any needed repairs.
5. The NYSDOH is not responsible for any vaccine inside of this freezer unit that was spoiled due to temperature excursions even if the excursions occur due to unit failure. This includes privately-purchased vaccine.
6. The NYS VFC program will not accept return of broken units or units that are no longer needed. The provider is responsible for discarding non-functional units or finding alternative placement for units that are functional but no longer needed.
7. If the provider leaves the VFC Program less than six months after the freezer delivery date, the provider agrees to:
 - a. Identify a local VFC provider in need and willing to accept the freezer unit.
 - b. Notify the NYS VFC Program for review and approval of the transfer.
 - c. Make arrangements to move the freezer unit to the nearby VFC provider
 - The accepting provider site must sign a new Freezer Acceptance Agreement and will assume ownership of the freezer unit.

Name of medical director or equivalent

Signature of medical director or equivalent

Date

Email: _____

Phone Number: _____