# Immunization Champion Award Checklist

#### Launch of Award Nomination

April 17 - May 19, 2023

- Establish key contact persons for the Immunization Champion Award
- Contact coalitions to determine how they can support the IP with the award nomination and selection processes
- Send "Call for Nominations" email to all networks starting April 17, 2023
  - Follow up with AIM with any questions at champions@immunizationmanagers.org
  - Bring questions to April General Membership Webinar
- Determine Immunization Champion selection committee

### **Promotion of State Champion**

August 2023

Send notice of award to state Champion using AIM provided or internal template by August 1, 2023

Send notice of award to program mailing list to promote state Champion using AIM provided or internal template



- Launch promotional campaign for state Champion using AIM provided or internal promotional tool kit
- Present state Champion with the award in a virtual or in-person ceremony

#### **Review Period**

May 19 - June 23, 2023

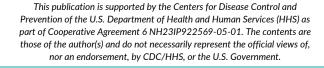
- Meet with the selection committee to determine one candidate to submit to AIM using AIM provided or internal rubric
- Submit candidate and all required materials to AIM by June 23, 2023
  - Begin communications using AIM social media toolkit to drive anticipation of the state Champion

## **Evaluation**

October 2023



Submit Immunization Champion Award Evaluation Survey to AIM once it becomes available





Association of Immunization Managers

IUNIZATION

**CHAMPION** 

AWARD

