

## 2022 Immunization Champion Award Email template: Award Letter to Champion

Use the template below to create an email to notify your state Champion they have been chosen to receive the award. This template can be modified to letter format and sent to the Champion's address.

**SUBJECT LINE:** Notice of Award: Immunization Champion Award

**EMAIL COPY:**

<STATE HEALTH DEPARTMENT/COALITION> is proud to announce that you, <NAME OF CHAMPION, POSITION, or TITLE>, are the *Immunization Champion* for <STATE NAME>. Your selection comes from a pool of health professionals, community advocates, and other immunization leaders for making a significant contribution to public health in <STATE NAME> through your work in <VACCINE TYPE>. We are honored to present you with this well-deserved award.

Details:

<INSERT DETAILS OF CELEBRATION LOGISTICS>

Congratulations again! Please respond to this letter to inform us if you will be accepting this award. You can reach out to <CONTACT PERSON> if you have any questions.

Background:

Before the pandemic, the CDC and the Association of Immunization Managers (AIM) held this annual awards program to honor immunization champions across the 50 U.S. states, eight U.S. territories and freely associated states, and the District of Columbia. This year the award program has been reinstated during National Immunization Awareness Month and expanded to provide more opportunities for recognition in our communities.